



MINUTES

Essex Land Rover Club Ltd Committee Meeting

May 2026

Date: Thursday 7th May 2026 Time: 7.30pm

Location: Teams

1. Attendees: John Musham (JM), Sue Coulson (SC), Ethan Musham (EM), Ian Barton (IB); George Petty (GP) Steve Wood (SW),

2. Apologies of absence: Ralph Coulson (RC), Alistair King (AK), *Karl Reilly (KR)*;

3. Minutes of previous meeting:

a) See below Note

4. Items for Committee

a) Trailers –4x4 Response SW/GP

- See Report
- Canes to be batched up for Ian, members, Roland, offered to others.
- Trailer being booked in for service; offer to keep it there whilst it is converted.

b) 4x4 response SW/GP

- Several events occurring (Harlow R4L, Norfolk/Suffolk Show)
- Potential site, however, Insurance issues covering rides remains an issue for the organisers (as was ELRC). Further issues in the past following firework display (another club).
- SW noted that although over 60 members were registered there was a core of 20-25 regulars.

c) DBS checks SW

- SW and several 4x4 members obtaining ‘free’ DBS checks with Integrated Care Board – looking to roll out to other/all members

d) Finances update? RC - JM

- JM summarised the finances, fairly stable when compared to the last meeting.
- As the report – RC, JM, SC and BM met to review account, all OK and ready to submit to AK if he is able or Companies House.
- SW had requested a summary of income for 4x4 (sent last week); JM explained as there was a new request – to assess the expenditure it would need to be coded differently from next year, as it is a manual exercise to extract the specific data.

e) Membership numbers update? RC

- Numbers fairly stable.
- Many lapsed memberships have recently been renewed with The ALRC Nationals coming up.
- After a few reminders of failure to renew memberships; RC removes all data due to GDPR, renewing then means new membership numbers.

f) Laning update – update? AK

- AK was still travelling and missed the meeting.

- Few members had expressed frustration over poor communication from the club over failure to notify of cancellation or laning not taking place in any given months.

g) Shows update?

EM

- EM gave a detailed review of his plans for the year.
- Last week 5 ELRC cars and members attended Little Easten Classic Car show – that was well attended by many cars. Two new members who recently joined the club and joined following discussions at events last year – they each bought LR and wanted to show them, JM has offered them to try trials at the next event / Members Day.
- EM is trying to make contact with the next shows organisers.

h) Trials - update?

IB

- IB explained TYRO's continue to prove popular; RTV we have had to cancel two events.
- IB had an idea to combine with Green Laning as a tester for members; JM had suggested Sudbury or Homestead (combining with camping or Gymkhana.)

i) Advertising / promotion leaflets?

JM/Ava

- Ava Musham had prepared them; they required tweaking; JM to resend to RC for comment; then put in print.

j) Website update?

RC

- Staging site has been up for several months for testing.
- RC has been working with SW/GP recently on the 4x4 side.
- RC to publish new site shortly.

k) AGM plans

RC

- Committee Attendees
 - As many Committee members as possible to attend please; KR has sent his apologies.
- Location booked
- Agenda
 - As previous years.
 - Consideration was made to review membership charges with costs (postage!) increasing, however, to leave as current value.
- Setting up – all Committee members to arrive early to help set up please.
- Notice to members
 - Via website, Facebook, email at least one month in advance. SC will put in Exploits however it will be delayed until after the Nationals and results/stories.
 - Booking form to go on new Website.
- Raffle – could Committee please bring a prize.

l) Trophy decisions

SC

- JM will bring all trophies to AGM. Nominees to be made by the Committee to be circulated
- Spirit of the Club (previously Marc Parsons)
- Presidents Rose Bowl (previously Nigel Wood)
- Outstanding Contribution to the Club (previously Keith Pocock)
- Geoff Bunkle Family Award (previously The Wood Family)
- Homestead Trophy – SC includes table each time in Exploits.

- TYRO to be considered awarding this year
- SID Trophy – JM thought it was for IB to nominate, however IB to contact Tim (he donated the trophy)
- Day into Night – already distributed

5. Any Other Business

- Reminder for ALL Committee members to circulate their reports and attend meetings, – noting we now have only a few a year.
- Reminder for all Committee members to test the new website (or staging post).
- If you are having difficulties with passwords, emails etc – please ring RC (or JM).

Date of Next Meeting: AGM 27th June 2026.

Set Meetings for coming year.

- May 7th **Committee Meeting**
- May 10th Race for Helen 4x4
- May 16th Brentwood RFL 4x4
- May 23rd 25th ALRC Nationals TRIALS
- May 31st LANING
- June 6th 7th Twiney Wood TRIALS
- June 13th Basildon RFL 4x4
- ~~June 20th 21st MotorFest SHOWS~~
- June 27th **AGM**
- June 28th LANING
- June 27th 28th Billing LR Show SHOWS
- July 11th Sudbury TRIALS
- July 19th Chelmsford RFL 4x4
- July 26th LANING
- August 2nd 5 Parishes, Colchester SHOWS
- August 8th 9th Sudbury Members Driving Day and 4x4 training day on 8th
- August 23rd LANING
- August 29th 31st Little Easton SHOWS
- August 30th Action Medical 4x4
- September 5th 6th LRO Show- Belvoir SHOWS
- September 19th 20th Sudbury TRIALS

- September 27th LANING
- September 27th Land Rover Day Amberley Museum, W.Sussex SHOWS
- October 3rd 4th Stonham Barns SHOWS
- October 11th Chelmsford Marathon 4x4
- October 17th 18th Twiney Wood TRIALS
- October 25th LANING
- November 1st Basildon Fireworks 4x4
- November 14th 15th Little Baddow TRIALS
- November 22nd LANING
- December 5th Sudbury DAY INTO NIGHT TRIALS
- December 20th LANING
- December 27th – Sudbury XMAS SHAKEDOWN TRIALS

REPORTS

a) Chairman's Report [Karl]

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b) Secretary's Report [John]

- I continue to receive several emails daily via ELRC contacts, majority scam ones that I block, with a sprinkling of genuine emails from members and enquiries. As some of you are aware, I forward genuine enquiries to the particular Committee Member, PLEASE REMEMBER to copy me in with any responses made; there has been a few repeat enquiries recently.
- A few of us visited the trailers the other month, to give them a clean, review what is in them and take various boxes away (I am still going through them). This was for the preparation of the 4x4 Response team to reappropriate one of the trailers. I took the decision to dispose of the old trial's paperwork (I did not realise how much paperwork each trial generated). More of the trailers in Steves update.
- Ralph has been busy with the new website, which the ELRC side has been ready a while now, just waiting for Committee members and others to test it. I sent my comments to Ralph, and a few of us met last month to review the nuances in more detail (see Treasurers section).

c) Treasurer [JM / RC]

- Ralph, Sue, myself, and Bev (my wife and honorary Committee member for the afternoon) met to review the ELRC accounts last month; unfortunately, Karl could not make it. As ELRC is a company, we have duties and requirements to fulfil, and we meet once a year to go through them in detail; four and a half hours later we concluded and signed them off in principle. We also discussed trial numbers, that unfortunately continue to make small losses, members days boost incomes meaning overall just about breaking even. We are not making the losses we were making. We also reviewed membership fees, costs continue to increase, particularly postage, and we discussed whether we should propose an increase, happy to discuss this at the Committee meeting, however we do have reserves that on occasion we dip into.
- I will circulate separately the 2025 accounts after they have been reviewed, if Alister is still offering to assist. Using ZOHO Accounting package, does make the managing of accounts a lot easier.
- I will delay uploading the accounts to Companies House until I receive my first reminder.
- Both Ralph and I continue to reconcile the accounts in ZOHO on a regular basis, highlighting any anomaly's early should they occur.
- The sharing of duties of Bank Account & PayPal account continues to work well, Ralph and I did try to re-set up my access to the ELRC PayPal account – with no joy. Ralph now has a new Debit card for ELRCs bank account due to revised Barclay Banks requirements.
- We currently have:
 - Current £23.38
 - Savings £13,743.99
 - PayPal £233.03
 - Minor changes from the last meeting.

d) Membership Secretary [Ralph]

- My apologies, but I will not be able to attend this committee meeting as I am working as a Poll Clerk for the Election. Sue will be there and will be able to vote on my behalf, should this be necessary.

Member Type	As at 29 Jan 2026	Current
INDIVIDUAL	82	82
FAMILY	167	164
Lead	63	62
Partner/Spouse	61	57
Additional	13	14
Junior	30	31
FOC	7	6
4x4 RESPONSE	17	17
	273	269
GRACE	5	4
QUERY	0	0

- There were a small number of Family Members who chose not to renew during this period. Some did not reply to any of the renewal emails and prompts. We are continuing to attract new members each month, both ELRC and 4x4 Response.

e) **Webmaster [Ralph]**

- The upgrade to the website is ready for deployment. There are a few steps to take to carry out as the switch over is made. A few final tweaks are required to the 4x4 Response pages, and I am working with Steve to finish these to his requirements.
- It is very disappointing that almost half of the committee have not engaged with me about their roles, the current set up of the site and any feedback they have. I would still appreciate any feedback, good or bad.
- Once the site is made live, then it is the responsibility of all of the officials to add content and populate the site. It has been made as intuitive and simple to operate as possible and I am happy to give help and guidance where required.

f) **Exploits Editor [Sue]**

- Nothing to report from Sue.

g) **Comp Sec report [Ian]**

- There is very little to report from me. RTV numbers remain extremely low to the extent that we have had to cancel a couple of events. Tyro numbers are decent.

h) **4x4 Response & Charity Support [Steve / George]**

- We are about to get full swing into the event season with six events this month and the rest of the year is looking to be busy with events too. As previously mentioned, we shall be providing mutual aid to Norfolk & Suffolk 4x4 Response at the Suffolk Show. We have also been asked to provide support to another event (cycle ride) in Norfolk at the end of the month.
- We now have a new DBS platform allowing us to undertake DBS checks for the team; I would like to discuss at the meeting about funding for these checks. This is a big step

forward for us and we have already had a number of successful checks come back in a reasonable amount of time.

- The next steps for the club trailer will be to finish emptying it out and then take it to Homestead for a service and storage for a period of time whilst we work on the project. Our plan is to rip out and clean the interior before fitting it out to our specification along with electrics. We then are looking to wrap the trailer and add vinyls for branding.
- I have a meeting in the next couple of weeks with Essex Integrated Care Board and their EPRR team around how we can support them in adverse weather and other times when our assistance could prove useful.

i) Social Media [Steve / Sue / Ralph]

j) Shows & Displays [Ethan]

On Sunday the 3rd of May 5 members cars turned up to Little Easton classic car meet. The meet was a great success as a lot of cars of all different types were on display and the club had a great parking location well within the meet. The club will definitely go again.

I am in talks with the organisers of the '5 parishes show' on Sunday the 2nd of August. We have a space within the show, but I need to send them risk assessments and other paperwork before entry.

I am also trying to confirm a space at 'the lawn' classic car show on the 21st of June although getting through to them is proving difficult. Worst case I will sign the club up for a club stand and members will individually add and pay for their spot (£4) via the show's website.

I am still planning on attending countess of Warwick show on the 29th and 30th of August, Amberley Land Rover Day on the 27th of September, and Stonham Barns Land Rover show on Sunday 4th October.

k) Safeguarding Officer [Steve]

- I have updated the club's and 4x4 Response safeguarding policies and Ralph has uploaded copies to the new website. Nothing else to report.

l) Laning & Rights of Way [Alistair]

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